BYLAWS OF THE RENEGAGES MINOR HOCKEY ASSOCIATION

ARTICLE 1 - PREAMBLE

In accordance with the Societies Act, *Revised Statutes of Alberta 2000,* as may be amended from time to time, the Renegades Minor Hockey Association, is hereby established for the purpose of providing recreational sport activities for its members.

1.1. The Society Name

The name of the Society is the Renegades Minor Hockey Association which may also be known or referred to as RMHA.

1.2. Purpose

The following articles set forth shall be the Bylaws of the Renegades Minor Hockey Association. The Association shall be comprised of Members as hereinafter set out and it shall be managed by the Board constituted and governed by these Bylaws.

ARTICLE 2 – BYLAW ADMINISTRATION

2.1. Definitions

Unless the subject matter or context requires a different interpretation, the following words and phrases shall, in these Bylaws, have the following meanings:

a) **"Act"** shall mean the Societies Act, Revised Statutes of Alberta 2000, Chapter S-14 as may be amended from time to time,

b) **"Board"** shall mean the Renegades Minor Hockey Association Board as established and governed by these Bylaws.

c) **"Board Members"** shall mean those Directors and Executive Directors that form the Board of RMHA regardless of being elected or appointed to that Board.

d) "**Central Alberta Hockey League (CAHL)"** shall mean a governing body that the Renegades Minor Hockey Association may choose to enroll some, or all, of it's teams in an effort to provide inter-municipal competition.

e) **"Director"** means a Member appointed by the Board to hold a support position as may be deemed necessary from year to year.

f) **"Executive Director"** means a Member elected from the membership to hold an executive position as governed by these Bylaws.

g) **"Good Standing"** shall mean that a Member has paid their appropriate Membership Dues as determined by the Board and has not otherwise been sanctioned or disciplined by the Board as outlined by these Bylaws.

h) **"Member"** shall mean an individual of the Renegades Minor Hockey Association that is in Good Standing.

i) **"Rocky Mountain Athletic Association (RMAA)"** shall mean the Society established to provide governance over, in accordance with their respective Bylaws, the Carstairs Minor Hockey Association, Crossfield Minor Hockey Association, Didsbury Minor Hockey Association and the Renegades Minor Hockey Association.

j) **"Special Resolution"** shall mean:

a. a resolution passed:
   i. at a general meeting or special meeting of which not less than 21 days' notice specifying the intention to propose the resolution has been duly given, and
   ii. by the vote of not less than 75% of those members who, if entitled to do so, vote in person or by proxy.

b. a resolution proposed and passed as a special resolution at a general meeting or special meeting of which less than 21 days' notice has been given, if all the members entitled to attend and vote at the general meeting or special meeting so agree, or

c. a resolution consented to in writing by all the members who would have been entitled at a general meeting or special meeting to vote on the resolution in person, or where proxies are permitted, by proxy.

ARTICLE 3 – GEOGRAPHICAL BOUNDARIES

3.1 The boundaries of the Association shall be the culmination of the boundaries for the Carstairs Minor Hockey Association, Crossfield Minor Hockey Association and Didsbury Minor Hockey Association which may be amended from time to time.

ARTICLE 4 – MEMBERSHIP

4.1. Any person that meets the following eligibility may become a member of the RMHA and obtain voting privileges at the Annual General Meeting:

a) Be eighteen (18) years of age or older;

b) Has completed the membership requirements of the RMHA along with the payment of any applicable fee.

c) Remains in good standing with the RMHA;

d) Accepts the terms and conditions of the RMHA including this Bylaw and any associated RMHA Policies and Procedures.

4.2 Any Member in good standing is entitled to:

a) Receive notice of meetings of the RMHA;

b) Attend any meeting of the RMHA;

c) Speak at any meeting of the RMHA;

d) Vote at the Annual General Meeting;

e) Vote on any Special Resolutions of the RMHA;

f) Exercise other rights and privileges given to Members in this Bylaw;

4.3. The Board shall retain full and unfettered discretion to accept or refuse any application for membership to the RMHA. Further the Board shall have the discretion to restrict the rights of any Member as outlined in Section 4.2 as part of a disciplinary action.

4.4. Memberships shall become effective on the date of acceptance of the application by the Board.

4.5. Members may withdraw their membership at any time by submitting their notice of withdrawal in writing to the attention of the President of the RMHA. This resignation will be effective immediately with all rights and privileges of the RMHA forfeited by the withdrawing Member. The withdrawing Member shall remain in debt to the RMHA for any outstanding charges or fees.

4.6. Members may lose their Membership in the following circumstances:

a) Expulsion by the Board

b) Non-payment of Membership within three (3) months following the date the fees are due unless the Member is enrolled in, and in good standing with, the RMHA's payment program;

4.7 Upon loss of membership as outlined in Article 4.6, the Member shall forfeit all rights and privileges of the RMHA but shall remain in debt to the RMHA for any outstanding charges or fees.

4.8 Any Member may be expelled from the RMHA for non-compliance with the objectives, Bylaws, Rules and Regulations, Policies, or ruling of the Board by a resolution passed by two-thirds (2/3) of the Board in a Special Meeting called for that purpose.

4.9 No Member shall be expelled without first being notified of the charge or complaint against them and granted an opportunity to be heard by the Board at that respective Special Meeting.

ARTICLE 5 – BOARD OF DIRECTORS

5.1 The Board of Directions is hereby established to govern the operations of the RMHA with the following membership:

a) Five (5) Executive Directors, which shall also be deemed to be officers of the RMHA for the purposes of the Act, with the following positions:

a. President
b. Vice President
c. Registrar
d. Secretary; and
e. Treasurer.

b) A minimum of four (4) Directors which may include any of the following positions, or other positions as directed by the Board from time to time:

a. Coach Coordinator
b. Ice Coordinator
c. Equipment Coordinator
d. Player Development Coordinator
e. Safety Coordinator
f. Discipline Coordinator
g. Referee in Chief
h. CAHL Representative
i. Communications Coordinator
j. Managers Coordinator
k. Fundraising Coordinator
l. U13 Division Director
m. U15 Division Director
n. U18 Division Director
o. Female Hockey Coordinator
p. Past President

5.2 The Board shall develop and approve descriptions outlining each Executive Director and Director position which shall guide the respective roles and responsibilities of each position. For the purposes of the Act, the following assignments have been delegated:

a) The Secretary shall be responsible for the preparation and keeping of the minutes of the meetings of the RMHA.

b) The Treasurer shall be responsible for keeping the financial records and books for the RMHA.

c) The Executive Directors shall be responsible for the execution of contracts for the RMHA after receiving an appropriate resolution of the Board as outlined in this Bylaw.

5.3 All Executive Directors shall be elected at the Annual General Meeting for a term of two (2) years, unless determined a lesser term is required for staggering purposes by a majority of the Executive Directors. In the event that an Executive Director position becomes vacant, the Board may appoint a Member to fill that vacancy until the next Annual General Meeting when the position shall be eligible for nomination and subsequent election. There is no maximum amount of terms for an Executive Director.

a) All efforts shall be made to stagger the term of the President and Vice President to ensure continuity and sustainability of the Board.

5.4 All Directors shall be appointed by a majority vote of the Executive Directors at any Regular Meeting following the Annual General Meeting for a one (1) year term and shall hold that position until the next Annual General Meeting. There is no maximum term limit for a Director.

5.5 The Board shall have the following duties:

a) Subject to this Bylaw and any Policies and Procedures of the RMHA, be responsible to the membership for the control and management of the day to day business and affairs of the CMHA to serve the best interests of its Members.

b) Ensuring that the values, objectives and desires of the RMHA are represented in a consistent and professional manner to all that interact with the RMHA.

c) Maximizing the welfare of the players including their responsibilities to their families and education.

d) Establishment of registration fees, including applicable late payment charges and NSF cheque fees.

e) Expenditure of the funds of the Association, ensuring that funds are allocated in accordance with the purposes so intended.

f) Approving an annual budget.

g) Paying all expenses for operating and managing the RMHA in accordance with an approved budget.

h) Approving all contracts required for the operations of the RMHA.

i) Procurement, Purchasing, Maintaining and Disposing of any assets or property of the RMHA.

j) Delegation of duties and/or creation of sub-committees required to further the goals of the association with at least one Board member appointed to each Sub-Committee.

k) Developing and administering of any policies deemed necessary to provide operational efficiency, decision making consistency and transparency to the membership.

l) Interpretation of this Bylaw and settling of any disputes arising from this Bylaw or any Policies or Procedures of the RMHA.

m) Designation of which league teams will play in as applicable.

5.6 Any Board Member may resign from the Board by providing written notice to the President, or in the case of resignation of the President, to the Vice President . Upon acceptance of the written notice, all rights and responsibilities of the Board Member shall be withdrawn.

5.7 No Board Member in their individual capacity shall be liable for any debt or liability of the RMHA. There are no protections for Board Members for acts of fraud, dishonesty and/or operating in bad faith.

5.8 No member of the Board shall be entitled to any income for duties performed in their role except for reimbursement of approved out of pocket expenses upon providing documentation of such expenditure.

5.9 Any Member of the RMHA in good standing, or any member in good standing of the Carstairs Minor Hockey Association, Crossfield Minor Hockey Association or Didsbury Minor Hockey Association that intends to become a Member of the RMHA within the next six (6) months, may be nominated by another Member of the RMHA in good standing prior to the Annual General Meeting.

a) Nominations shall be made a minimum of ten (10) days prior to the Annual General Meeting by submitting written nomination to the Secretary of the RMHA.

b) Nominations received shall be posted to the Association's website a minimum of seven (7) days prior to the Annual General Meeting.

c) Nominations shall be signed by the nominee noting that they will accept the nomination and the position if subsequently elected.

d) Only one Member from each family may hold an Executive Director position on the Board.

e) A non-Member may be permitted to hold a Director position with the consent of the Board.

ARTICLE 6 – BOARD MEMBER CONDUCT

6.1. All Board Members shall avoid any real, or perceived, conflict of interest.

a) Any Board Members, shall immediately disclose in writing any personal, professional or business activity that may be construed as a potential conflict of interest

b) Board Members shall not permit their own interest to conflict in any way with their responsibilities on the Board, nor shall they benefit directly or indirectly from any transaction of the RMHA unless it is to the clear advantage of the RMHA as determined and disclosed by the Board.

c) A Board Member shall declare a conflict of interest and abstain from voting on any discussion that is, or may be perceived, to be a conflict of interest.

6.2 Board Members are expected to adhere to the Code of Conduct as approved through policy by the RMHA and in addition are expected to refrain from public criticism of Board policy, direction and /or other Board Members.

6.3 Board Members are expected to carry out their duties in a manner consistent with this Bylaw, RMHA policies and direction of the Board regardless of their personal beliefs.

6.4 The Board shall have the discretion, through the passing of a resolution with two-thirds (2/3) support to dismiss any member of the Board whose conduct is detrimental to the best interests of the RMHA, operates in contradiction of this Bylaw or RMHA Policy or Procedure, or who misses three (3) consecutive Regular Meetings without the prior approval of the Board.

ARTICLE 7 – MEETINGS / MEETING PROCEDURE

7.1. Annual General Meeting (AGM)

a) Annually, the Board shall set the Annual General Meeting for a date prior to the end of May.

b) The Board shall provide at least twenty-one (21) days notice of the Annual General Meeting to the Members of the RMHA by posting notice on the RMHA website with the location and time of the meeting.

c) Quorum for the Annual General Meeting shall be a minimum of one-half (1/2) the remaining Executive Directors and a minimum of ten total Members.

d) The current President, or the Vice President in their absence, shall chair the Annual General Meeting.

e) The Election proceedings at an AGM will be chaired in the following manner, ensuring that no candidate for a position presides over that respective position's election process:

a. The existing Vice President, or the Past President, shall preside over the election of President;

b. The President shall preside over the remaining elections

f) Any Member of the RMHA in good standing, or any member in good standing of the Carstairs Minor Hockey Association, Crossfield Minor Hockey Association or Didsbury Minor Hockey Association that intends to become a Member of the RMHA within the next six (6) months shall be eligible to vote.

g) A simple majority shall be required for all motions at the Annual General Meeting with the exception of amendments to this Bylaw, or other decisions required by the Act to obtain support through Special Resolution. A 'seconder' is not required for motions.

h) During election proceedings, in the event that two or more names are nominated for any Board position, voting shall be conducted by secret ballot. The secret ballots will be received and counted secretly by the person presiding over the election and one other Member not nominated for the position. Only the successful name shall be declared with no indication as to the amount of votes cast for each individual. The ballots shall be destroyed at the conclusion of the announcement. In the event of a tie, the person presiding shall write the names of those persons who have received an equal number of votes on separate ballots, place them into a ballot box or other suitable container and have another Member withdraw one ballot. The individual who is named on the chosen ballot shall be deemed to have one additional vote and therefore be successful in the election.

i) The order of business at the Annual General Meeting shall be as follows:

a. Call to Order
b. Determination of Quorum
c. Acceptance of Agenda
d. Reports of the Executive Directors
e. Financial Statement Presentation
f. Unfinished Business
g. Budget
h. Bylaw Amendments
i. Election of New Executive Directors
j. New Business
k. Adjournment

7.2. Regular Meetings

a) At the first Regular Meeting after the Annual General Meeting, the Board shall establish their meeting schedule for the following year. Meetings shall be scheduled for once per month at a location, day and time to be determined by the Board, except during the months of June, July and August where meetings shall not be required unless deemed necessary by the Board.

b) Emergent regular meetings may be scheduled by the President or through written consent of half (1/2) of the Board. In the event that an emergent regular meeting is

called, a minimum of twenty four (24) hours notice to Members is required to be given. No Special Resolutions shall be considered in an emergent regular meeting.

c) The Board shall advertise their calendar of meetings on the RMHA Website.

d) Quorum for a Regular Meeting, or an emergent regular meeting shall be one-half (1/2) of the Board

e) A simple majority shall be required for all motions at a Regular Meeting unless explicitly noted within this Bylaw or the Act. A 'seconder' is not required for Board motions.

f) The order of business at a Regular Meeting shall be a rolling agenda that includes the following items, unless determined otherwise by the Board during the Acceptance of Agenda:

a. Call to Order
b. Determination of Quorum
c. Acceptance of Agenda
d. Reports of the Executive Directors
e. Reports of the Directors
f. Unfinished Business
g. New Business
h. Adjournment

g) A Regular Meeting of the Board may be held by virtually. Board Members who participate in this call are considered present for the meeting.

h) Only Board Members shall be permitted to vote.

7.3. Special Meetings

a) A Special Meeting can be called upon receipt of a written request signed by one third (1/3) of the Board, one third (1/3) of Members in good standing or by the President of RMHA. In the event of a written request, the requester shall provide a list of issues to address at the Special Meeting including any proposed motions for those items.

b) A Special Meeting shall be held within thirty (30) days following the receipt of a written request.

c) All Members shall receive notice via RMHA Website of the Special Meeting including the date, time, location and purpose of the meeting a minimum of twenty one (21) days prior to the meeting.

d) A simple majority shall be required for all motions at a Special Meeting unless explicitly noted within this Bylaw or required by the Act. A 'seconder' is not required for Board motions.

e) Only the business for which a Special Meeting has been called shall be dealt with at that meeting.

f) Only Board Members shall be permitted to vote, except in the event of the consideration of a Special Resolution.

g) Quorum for a Special Meeting shall be one-half (1/2) of the Board and a minimum of ten total Members.

7.4 General Meeting Guidelines

a) Voting by proxy shall not be permitted for any meetings.

b) The President shall be permitted to vote at a meeting. The Past President shall be a non-voting member.

c) A tied vote on any resolution shall be deemed to be a lost motion.

d) Voting, except in the case where this Bylaw permits a secret ballot, shall be conducted by a show of hands.

e) All meetings shall be open to the public unless the Board, by majority vote determine that the meeting, or a specific item on the meeting agenda, should be discussed 'in-camera'. Only items that are protected under the Freedom of Information and Protection of Privacy Act shall be discussed in-camera and the Board shall immediately return to the public forum once the item is discussed.

f) A majority of the Board present (1/2 of the Board Members) may ask any Member or other persons present, to leave the meeting.

g) If there is not quorum for any given meeting, the President shall adjourn the meeting to the same time, place and day of the following week.

7.5 The President shall chair all Board meetings, unless delegated by the President to another Executive Director. In their absence, the Vice President shall chair the Board meeting.. In the event that the President and Vice President are absent, the remainder of the Board shall elect a chair for that respective meeting.

7.6 Irregularities or errors done in good faith do not invalidate acts approved by the Board during a meeting of the Board.

ARTICLE 8 – ROCKY MOUNTAIN ATHLETIC ASSOCIATION

8.1 For the purposes of Hockey Alberta's membership regulations, the Renegades Minor Hockey Association falls under the jurisdiction of the Rocky Mountain Athletic Association and shall, subject to the Bylaws of the RMAA, be permitted to appoint a representative to the Board of the RMAA.

8.2 In accordance with the Bylaws of the RMAA, The Renegades Minor Hockey Association has been delegated the ability to independently operate the U13 to U18 hockey programs within the boundaries of the Renegades Minor Hockey Association, including the authority to:

a) Establish registration fee amounts;

b) Secure ice requirements necessary for their operations;

c) Designate players to each team within their jurisdiction based on their respective model;

d) Select coaches and other personnel relative to their teams;

e) Handle disciplinary matters and appeals raised by Members within their Society, except for those that are required to be handled by the RMAA in which they shall have the authority to provide recommendations to the RMAA;

f) Develop policies, procedures and programs necessary for the operations of the association that do not contravene any policy, procedure or program of that of the RMAA;

ARTICLE 9 – CODE OF CONDUCT / DISCIPLINE / APPEALS

9.1. Through policy adoption, the Board shall develop a Code of Conduct that shall govern the conduct and behavior of all members of the RMHA. All Members of RMHA must review, agree to, and sign the Member Code of Conduct during the annual registration process.

9.2. The RMHA shall develop a disciplinary policy to detail the process to be followed for a Member to file a complaint with the Board relative to the conduct of another Member.

9.3. The RMHA shall develop an appeals policy to detail the process to be followed by any affected person to file an appeal with respect to a decision or ruling of the RMHA Board.

ARTICLE 10 – AMENDMENTS TO BYLAWS, RULES, REGULATIONS AND POLICIES

10.1. All proposed amendments to the By-laws shall be forwarded in writing to the Board no later than thirty (30) days prior to the Annual General Meeting and made available to all Members by posting on the RMHA website not less than twenty one (21) days prior to the Annual General Meeting. Proposed Amendments to Bylaws may also be considered at a Special Meeting called for that purpose as outlined in Section 7.3 of this Bylaw.

10.2. By-laws can only be amended by a motion passed by Special Resolution of the Members present at the Annual General Meeting or a Special Meeting called for that purpose.

10.3. Only Members of the RMHA shall be permitted to propose amendments to the Bylaws.

10.4. RMHA Policies and Procedures may be amended at any Regular Meeting or at a Special Meeting as required by the Board from time to time by simple majority.

ARTICLE 11 – FINANCES AND FINANCIAL RECORDS

11.1 The fiscal year of the Association shall be from April 1st to the following March 31st, both inclusive

11.2 All funds of the RMHA shall be deposited in an accredited financial institution authorized by the Board, to an account in the name of the RMHA. For the purpose of carrying out its objectives, the RMHA may borrow, raise or secure the payments of money in such a manner as the Board deems necessary. Debentures may only be acquired after receiving approval through a Special Resolution.

11.3 The signing authorities for financial purposes and any contracts or agreements shall be any two of the Executive Directors. Furthermore, the Board, from time to time may deem it necessary to add another person to the list of those eligible to sign on behalf of the RMHA by Board motion.

11.4 No one with signing authority for the RMHA shall sign a cheque payable to themselves.

11.5 Annually, the books of the Association shall be audited by two (2) Members. The Treasurer is ineligible to participate in the annual audit.

11.6 A copy of the audit shall be given to the Board at the Annual General Meeting, prior to being sent to the Alberta Corporate Registry.

11.7 The books and records of the RMHA may be inspected by any member of the RMHA at the Annual Meeting provided for herein or at any time by arranging a time satisfactory to the Treasurer but within a maximum of fourteen (14) days.

11.8 The Board may adopt a seal as the seal of the RMHA. In the event that they do, the Secretary shall have control and custody of the seal unless the Board decides otherwise. The seal of the RMHA can only be used by Executive Directors as authorized by the Board.

ARTICLE 12 – DISSOLUTION

12.1 A resolution passed by Special Resolution of the Members present at the meeting shall be required to surrender its certificate of incorporation.

12.2 In the event of the dissolution of the RMHA, all remaining funds will be distributed to an eligible registered charity with similar objectives of the RMHA for the purpose of children's recreational activities. Under no circumstances shall the Members, or Board, receive any funds resulting from the dissolution of the RMHA.

Approved on this _____th day of _____ 2025 at the Town of Crossfield

_____
Joel Bruce

_____
Robbi Spady

_____
Cindy Fleming

_____
Insert Treasurer

_____
Insert Secretary

_____
Witness