

# REGISTRATION, FEES AND REFUNDS



## PURPOSE

The purpose of this policy is to outline the process used by Renegades Minor Hockey Association around registration, determination of fees and processing refunds

## SECTION 1: REGISTRATION GUIDELINES

- 1.1 In accordance with RMHA Bylaws, the Board shall annually establish the following as contained within Schedule A prior to June 1<sup>st</sup>.
  - a) Registration Opening Date
  - b) Registration Early Bird Discount Date
  - c) Registration Deadline
  - d) Registration Fees for each Age Division
  - e) Requirement for, and amount of, a Fundraising Cheque.
- 1.2 The Board shall be responsible for advertising the above information on the RMHA website.
- 1.3 All registrations are required to be submitted through the RMHA website. Registration fees may be submitted via the RMHA website or by e-transfer as directed by the Board.
- 1.4 If a Registration Early Bird Discount Date is established by the Board, the Board shall determine the discount that shall be received off the total registration costs of that respective player if payment in full is received prior to the date established by the Board in Schedule A.
- 1.5 If the Board determines that a Fundraising Cheque is required to be submitted by the Members the following shall apply:
  - a) The cheque amount for each player registered shall be established by the Board;
  - b) The terms required for the Fundraising Cheque to be returned shall be established by the Board;
  - c) The Fundraising cheque shall only be returned if the terms as established by the Board are completed in their entirety. No partial refunds will be granted.
  - d) Elected and/or Appointed Members to the Board of Renegades Minor Hockey shall not be required to submit a fundraising cheque.
- 1.6 The Board may establish a payment plan for Members to spread out the registration fees associated with their player(s). The amount of payments available

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is based on the time of registration and as such Members are encouraged to register as early as possible to take advantage of multiple prepayment dates.

- 1.7 Unless otherwise determined by the Board, players from outside of the Renegades Minor Hockey Association boundaries shall be subject to a surcharge as outlined in Schedule "A" at time of registration.

## SECTION 2: REFUNDS

- 2.1 All requests for refunds must be provided in writing via email to both the Registrar and Treasurer.
- 2.2 For the purposes of establishing the refund request date, the latter of the following shall be used:
- The date on which the written refund request is received by the Registrar and Treasurer; or
  - The last on-ice date for the player;
  - Another date as established by the Board accounting for an injury to a player.
- 2.3 No refunds shall be accepted or processed after December 31<sup>st</sup> annually.
- 2.4 Requests for refunds based on a league suspension or other disciplinary action will not be considered.
- 2.5 No administration fee will be charged on any refunds, with the exception of any credit card processing fees that may be withheld by the RMHA's third party vendor.
- 2.6 The RMHA Board shall be presented with all refunds that were received by the Treasurer for consideration.
- 2.7 The RMHA Board shall review all refund requests for optional conditioning camps and will only grant refunds on a case by case basis.
- 2.8 Should the RMHA Board agree to the refund request, the following table will apply:

Refund Request Date (As outlined in Section 2.2)	Refund Amount
<b>Up to September 7</b> <i>(Does not include Optional Conditioning)</i>	80% of total registration fees paid; Less Processing Fee
<b>October 1 - October 31</b>	75% of total registration fees paid; Less Processing Fee
<b>November 1 - December 31</b>	50% of total registration fees paid; Less Processing Fee

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## SCHEDULE A

### IMPORTANT DATES FOR THE 2025/2026 SEASON

Item	Date
Registration Opening Date	June 1 <sup>st</sup>
Registration Early Bird Discount	June 30 <sup>th</sup>
Registration Deadline	Current seasons Evaluation Start Date.

### RATES AND FEES FOR THE 2025/2026 SEASON

Item	Amount Prior to Early Bird Deadline	Amount Following Early Bird Deadline
U13 Registration Fee	\$1000	\$1400
U15 Registration Fee	\$1050	\$1450
U18 Registration Fee	\$1100	\$1500
Conditioning Camp	\$175.00	
Checking Clinic	\$100.00	
Volunteer Cheque Amount	\$200 - 1 <sup>st</sup> Child \$100.00 - Each Additional Child	
Out of Boundary Registration Surcharge	15%	

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## SCHEDULE B

### FUNDRAISING / VOLUNTEER HOUR ALLOCATIONS

Duty	Amount of Hours Allocated Against Fundraising Requirements
Head Coach	8 hours
Assistant Coach**	Up to 8 Hours
Team Manager (Split if Co-Managing)	8 hours
Team Treasurer	2 hours
Team Jersey Parent	2 hours
Team Safety Person	2 hours
Association Fundraising Activities	Hour for Hour
Board Member	8 Hour
Team Data Entry	2 Hours
Other Association Duties	As approved by the RMHA Board of Directors

\*\*Assistant Coach Hours are allocated by the Head Coach