



**RMHA Meeting MINUTES**  
**September 18 2024, 7:30PM**  
**Carstairs Arena – South Meeting room**

Attendees:

Executive Directors: Joel Bruce, Mikala McFie, Cindy Fleming, Robbi Spady, Megan Hubert  
 Directors: Andrea Slipp, Teal Halley, Nicole Dennison, Kallie Beaton, Bobbi Stewart

<b>AGENDA</b>							
1	<p><b>Welcome – Call meeting to order.</b> President Bruce called the meeting to order at 19:27 hours.</p> <ul style="list-style-type: none"> <li>- Determination of Quorum: Met</li> </ul>						
2	<p><b>Approval of agenda</b></p> <ul style="list-style-type: none"> <li>- Safety Coordinator Dennison accepted the agenda as presented</li> </ul>						
3	<p><b>Review and approval of August 21, 2024 previous minutes</b></p> <ul style="list-style-type: none"> <li>- Treasurer Hubert accepted the minutes as written</li> </ul>						
4	<p><b>Reports from the executive directors</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%; text-align: center;">4.1</td> <td> <p>President:            Coach selection meetings took place.</p> <ul style="list-style-type: none"> <li>- Want to create a RMHA dressing room policy following the hockey Canada guidelines. A draft will be presented to the board for approval.</li> </ul> <p>Amendment to Policy B Hockey Operations; Players as mentors and coaches (e.g. U18 player helping U13 team) will require board approval.</p> <ul style="list-style-type: none"> <li>- Need to schedule a manager and coach meeting immediately following finalized team rosters to give manager/coaches review of new policy and procedures as well as expectations.</li> </ul> </td> </tr> <tr> <td style="text-align: center;">4.2</td> <td> <p>Vice Presidents:            Vice President Spady:</p> <ul style="list-style-type: none"> <li>- No specific update.</li> </ul> </td> </tr> <tr> <td style="text-align: center;">4.3</td> <td> <p>Treasurer:            New Bank accounts:</p> <ul style="list-style-type: none"> <li>- Request to open new bank accounts. Propose we open 10 new team accounts, 1 Casino account and 1 savings account.</li> </ul> <p><b>MOTION: Secretary McFie moved to open 10 team bank accounts, 1 casino bank account and 1 savings account. Carried.</b></p> <p>Balances:            RMAA account - \$1000 and a \$40,000 GIC            RMHA account - \$168,541.38</p> <p>Arbitor invoice was \$1068.64, to be divided between each association</p> <p>Insurance policy renewal arrived \$523 – This insurance covers content within the Carstairs facility. Board agreed to cancel this policy.</p> </td> </tr> </table>	4.1	<p>President:            Coach selection meetings took place.</p> <ul style="list-style-type: none"> <li>- Want to create a RMHA dressing room policy following the hockey Canada guidelines. A draft will be presented to the board for approval.</li> </ul> <p>Amendment to Policy B Hockey Operations; Players as mentors and coaches (e.g. U18 player helping U13 team) will require board approval.</p> <ul style="list-style-type: none"> <li>- Need to schedule a manager and coach meeting immediately following finalized team rosters to give manager/coaches review of new policy and procedures as well as expectations.</li> </ul>	4.2	<p>Vice Presidents:            Vice President Spady:</p> <ul style="list-style-type: none"> <li>- No specific update.</li> </ul>	4.3	<p>Treasurer:            New Bank accounts:</p> <ul style="list-style-type: none"> <li>- Request to open new bank accounts. Propose we open 10 new team accounts, 1 Casino account and 1 savings account.</li> </ul> <p><b>MOTION: Secretary McFie moved to open 10 team bank accounts, 1 casino bank account and 1 savings account. Carried.</b></p> <p>Balances:            RMAA account - \$1000 and a \$40,000 GIC            RMHA account - \$168,541.38</p> <p>Arbitor invoice was \$1068.64, to be divided between each association</p> <p>Insurance policy renewal arrived \$523 – This insurance covers content within the Carstairs facility. Board agreed to cancel this policy.</p>
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4.4	Registrar: <ul style="list-style-type: none"> <li>- 3 U15 player movement requests were discussed. Board approved 2 players and denied 1 goalie.</li> <li>- All levels are closed for registration.</li> </ul>
4.5	Secretary: no update
4.9	Motion to accept reports: <ul style="list-style-type: none"> <li>- <b>Event Coordinator Bobbi moved to accept the reports as presented. Carried</b></li> </ul>
5	<b>Reports from committee positions</b>
5.1	Coach Coordinator (Justin): Coach selection update: <ul style="list-style-type: none"> <li>- Coach selection went well. Depending on how evaluations play out we may need to recruit additional coaches.</li> </ul>
5.2	Ice Coordinator (Kallie): <ul style="list-style-type: none"> <li>- Some adjustments were made to the static regular season schedule to accommodate the additional U15 team.</li> </ul>
5.3	Equipment Coordinator (Teal): <ul style="list-style-type: none"> <li>- Equipment has been purchased, need to assemble the coach bags.</li> </ul>
5.4	Player Development Coordinator (Jason): Report given by President Bruce: <ul style="list-style-type: none"> <li>- Evaluations are well underway. So far positive feedback has been received.</li> </ul>
5.5	Safety Coordinator (Nicole): <ul style="list-style-type: none"> <li>- Propose that all coaches download a free Concussion Awareness Tool. This to be added to Policy I - Concussion.</li> <li>- First aid kits are complete.</li> </ul>
5.6	Discipline Coordinator (Dean): No update
5.7	Referee in Chief (Chris): No update
5.8	Referee Coordinator (Jeff C): No update
5.9	CAHL Director (Jeff Fleischer): Report sent via email: <ul style="list-style-type: none"> <li>- Still need to find a second governor; governors need to submit their contact info to CAHL by Sept 21, 2024.</li> <li>- We will be declaring as a drop clock association.</li> <li>- Addition to the managers handbook; a reminder that they cannot enter into tournaments during tiering round, the first two weekends or the last weekend of regular season.</li> </ul>
5.10	CAHL Governor (Andrea): No specific update
5.12	Communications Coordinator (Robbi): No update

5.13	<p>Manager Coordinator; Special Events Coordinator (Bobbie):  AGLC License update: In Progress  Christmas Tournament Update:</p> <ul style="list-style-type: none"> <li>- U15/U18 Coordinators needed</li> <li>- Draft schedule was reviewed. U13 could be tight for the final games.</li> <li>- Need to post tournament dates on Hockey Alberta website.</li> <li>- Reviewed proposed budget for tournament. Suggest \$1400.00 entry fee per team.</li> </ul> <p><b>MOTION: President Bruce moved to charge \$1400.00 per team same price for each age group for tournament fees, RMHA teams no charge. Carried.</b></p> <p>3 on 3 Tournament:</p> <ul style="list-style-type: none"> <li>- Tournament profit was \$5700.00. There are still some payments to be deducted from this.</li> </ul>
5.15	<p>Motion to accept reports:</p> <ul style="list-style-type: none"> <li>- <b>Registrar Fleming moved to accept the reports as presented. Carried.</b></li> </ul>
6	<b>Old Business</b>
6.1	<p>Appointment of Committee Positions:</p> <ul style="list-style-type: none"> <li>- Second CAHL Governor: Pending</li> </ul>
6.2	<p>Emergency Executive director Ad-hoc meeting Sept 11, 2024 – U15 teams</p> <ul style="list-style-type: none"> <li>- Discussion surrounding how many U15 teams were needed. The number of registrants support the addition of a third team. Decision was unanimously supported by the executive directors, there will be 3 U15 teams.</li> </ul>
7	<b>New Business</b>
7.1	<p>Review of Renegades Policies:</p> <p>Policy G – Team Expenses and Revenue</p> <ul style="list-style-type: none"> <li>- Amendments – remove line 2.1 – association will only cover costs of 2 exhibition games.</li> </ul> <p><b>MOTION: Vice President Spady moved to accept Policy G with amendments. Carried.</b></p> <p>Policy I – Concussion</p> <ul style="list-style-type: none"> <li>- Amendments – Authorization to return to play shall be given by a qualified medical practitioner i.e. nurse practitioner, or physician. Add Concussion Awareness Tool download for coaches.</li> </ul> <p><b>MOTION: President Bruce moved to accept Policy I with amendments. Carried.</b></p> <p>Policy H – Background Checks and Policy F – Appeals</p> <p><b>MOTION: President Bruce moved to accept Policy H and F as presented. Carried</b></p>
8	<b>Date of Next Meeting:</b> October 16, 2024, 7:00 pm location TBD
9	<b>Adjournment:</b> Meeting was adjourned at 21:06 hours