



RMHA Meeting AGENDA
August 21 2024, 7:00PM
Hugh Sutherland School Carstairs

Attendees:

Executive Directors: Joel Bruce, Cameron Tolley, Robbi Spady, Megan Hubert, Mikala McFie, Cindy Fleming

Directors: Dean Nielson, Kallie Beaton, Nicole Dennison, Bobbi Stewart, Jason Jaskela, Jeff Callighan

Members: Jenny Hanna, Jimmy Hanna, Andrea Ballos, Dale McCormick

AGENDA					
1	<p>Welcome – Call meeting to order. President Bruce called meeting to order at 19:01 hrs</p> <ul style="list-style-type: none"> - Determination of Quorum: met 				
2	<p>Approval of agenda</p> <ul style="list-style-type: none"> - Nicole Dennison approved the agenda as presented. 				
3	<p>Review and approval of July 17, 2024 previous minutes</p> <ul style="list-style-type: none"> - Nicole Dennison accepted the minutes as written. 				
4	<p>Reports from the executive directors</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%; text-align: center; vertical-align: top;">4.1</td> <td> <p>President:</p> <p>Player movement</p> <ul style="list-style-type: none"> - We have released 6 x U13 girls, 10 x U18 girls and 2 x U15 girls to either Airdrie or Olds respectively. - Suggest exploring a girl’s program next year. Previous conversations have occurred with Olds to group together. At the time it was denied, however could be re-explored in future. <p>3 on 3 tournament:</p> <ul style="list-style-type: none"> - Tournament sanction from Hockey AB was not approved. Private insurance (NLH Hockey Development) has been secured. Tournament will have no body contact as per insurance agreement. Waivers need to be signed by all players and officials. <p>MOTION: Vice President Spady moved to transfer \$450.00 to NLH Hockey Development as reimbursement for insurance. Carried.</p> </td> </tr> <tr> <td style="text-align: center; vertical-align: top;">4.2</td> <td> <p>Vice Presidents:</p> <p>Vice President Spady:</p> <p>New RMHA league jerseys:</p> <ul style="list-style-type: none"> - Jerseys have been ordered without sponsorship labeling on them. Sponsor bars can be added later on. - 9 sets of Jerseys ordered (3 for each age group). Each set is 21 jerseys and 2 goalie jerseys. <p>General Equipment Inventory:</p> <ul style="list-style-type: none"> - A decent complement of evaluation jerseys were found in the storage room in Carstairs. In total there was 122 black and gray jersey with numbers #1-110. An order was placed to top up the jerseys and complete the sets. Some jerseys were taken to Mountain West Promotions to be re-numbered. </td> </tr> </table>	4.1	<p>President:</p> <p>Player movement</p> <ul style="list-style-type: none"> - We have released 6 x U13 girls, 10 x U18 girls and 2 x U15 girls to either Airdrie or Olds respectively. - Suggest exploring a girl’s program next year. Previous conversations have occurred with Olds to group together. At the time it was denied, however could be re-explored in future. <p>3 on 3 tournament:</p> <ul style="list-style-type: none"> - Tournament sanction from Hockey AB was not approved. Private insurance (NLH Hockey Development) has been secured. Tournament will have no body contact as per insurance agreement. Waivers need to be signed by all players and officials. <p>MOTION: Vice President Spady moved to transfer \$450.00 to NLH Hockey Development as reimbursement for insurance. Carried.</p>	4.2	<p>Vice Presidents:</p> <p>Vice President Spady:</p> <p>New RMHA league jerseys:</p> <ul style="list-style-type: none"> - Jerseys have been ordered without sponsorship labeling on them. Sponsor bars can be added later on. - 9 sets of Jerseys ordered (3 for each age group). Each set is 21 jerseys and 2 goalie jerseys. <p>General Equipment Inventory:</p> <ul style="list-style-type: none"> - A decent complement of evaluation jerseys were found in the storage room in Carstairs. In total there was 122 black and gray jersey with numbers #1-110. An order was placed to top up the jerseys and complete the sets. Some jerseys were taken to Mountain West Promotions to be re-numbered.
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- There are only 4 puck bags remaining. Going forward we need to ensure equipment is tracked more effectively.
- Coach bags have been ordered. Bags will say which team they are for (U13 A, U13 B etc.). Bags will contain pucks, pions, coach board.
- Old RMAA jerseys will be sold to members garage sale style. Vice President Spady to talk to Equipment Coordinator Teal to coordinate.
- Coded locks for all 3 arena storage spaces will be investigated. Potentially could then keep some shared equipment such as weighted pylons that teams can use while practicing at that arena.

Apparel store:

- Mountain West Promotions has an online RMHA apparel store. Vice President Spady to order some cash and carry items to sell at different RMHA events. A fit night will be arranged.

Hockey Pictured:

- Bully photography will be doing pictures this season. Pictures booked for end of October.

4.3

Treasurer:

Balances:

- Legacy bank balance: \$158,689.89
- New bank account balance: \$19,672.69

BMO Account status:

- All remaining cheques for leftover team funds have been written. Once all checks are clear, these accounts will be closed. New team accounts will be made at ATB. Require 4 x U13, 3 x U15 and 3 x U18 accounts.

Team snap: Treasurer Hubert still working on getting added correctly. Coordination with the vendor is on-going.

Refunds:

- Refunds for AA or AAA players – deposit is given back less admin fees. Confirmed that the credit card fee gets reimbursed from team snap. Therefore, the admin fee is \$0.00. These players if successful in their AA/AAA tryout will get a full refund.
- Additional conditioning camp fee refund: If players registered for conditioning but are unable to attend. No refund will be offered.

3 on 3 cash envelopes:

- In progress. Square account is being set up. If we run all transactions through square, then we can run detailed reports on what the payment was for.

4.4

Registrar:

167 registered players in total.

U13 (4 teams)

- 67 total players, 6 goalies (1 out of town)
- 1 goalie is new to Alberta, transfer from Manitoba has been approved.

U15 (2 teams)

- 37 total players, 4 goalies

U18 3 teams

- 47 total players, 6 goalies.

	<p>Waitlist:</p> <ul style="list-style-type: none"> - EW who played U15 RMAA last year registered for U18. - WM who played U15 RMAA last year registered for U18. - KM. Registered as a U13 player. - IF registered as a U13 player. <p>MOTION: President Bruce moved to accept the above out of bounds players. Carried. Will close registration for out of boundary players. Will still accept U13 goalies.</p> <p>3 on 3 tournament:</p> <ul style="list-style-type: none"> - Once the schedule is complete, Registrar Fleming will add it to team snap.
4.5	Secretary: No update
4.9	<p>Motion to accept reports:</p> <ul style="list-style-type: none"> - Vice President Spady moved to accept the reports as presented. Carried.
5	Reports from committee positions
5.1	<p>Coach Coordinator (Justin): Report delivered by President Bruce:</p> <ul style="list-style-type: none"> - Working on a coach evaluation document. Plan to have all coach evaluations done by Sept 15, 2024. Process will include an interview. - A message to go out on social media for coaches, including assistant coaches to get applications in. When a member expresses interest in being a coach, they are sent a form for completion that includes relevant information to the coach evaluation process. - Teams will be restricted to a total of 4 coaches plus 1 manager.
5.2	<p>Ice Coordinator (Kallie): September conditioning and evaluation schedule:</p> <ul style="list-style-type: none"> - Schedule presented by Ice Coordinator Kallie. - Vice President Tolley to send conditioning camp dates and times as well as evaluation groups to Ice Coordinator Kallie. - Evaluation teams and dates will be available by Sept 12, 2024. Registrar Fleming to add times to team snap. <p>Regular season schedule:</p> <ul style="list-style-type: none"> - A static regular season schedule was presented by Ice Coordinator Kallie for review and discussion. <p>MOTION: President Bruce moved to accept the static regular season schedule. Carried.</p>
5.3	<p>Equipment Coordinator (Teal): Pro Hockey Life discount application: Update: In progress with Vice President Spady.</p>
5.4	<p>Player Development Coordinator (Jason): Renegades Minor Hockey Evaluation Procedure:</p> <ul style="list-style-type: none"> - Presentation and review of new evaluation procedure. - Amended coach selection to 3 players from a 6 player pool. - Contact will be allowed during evaluation games at the appropriate levels. - Evaluation criteria to be published on the web site. <p>MOTION: President Bruce moved to accept the evaluation procedure with amendments. Carried.</p>

5.5	<p>Safety Coordinator (Nicole): First Aid Kit Supplies:</p> <ul style="list-style-type: none"> - There are 4 first aid kits and 4 safety binders left from previous years. - The cost of new first aid supplies was \$545.97, and new binders \$45.00.
5.6	<p>Discipline Coordinator (Dean):</p> <ul style="list-style-type: none"> - Action from July 17 meeting: Dean to review the discipline policy for presentation and approval at next board meeting. Once approved will update the policy on the website. Update: This has been completed. - Would like to add that managers as well as coaches require background checks.
5.7	Referee in Chief (Chris): N/A
5.8	<p>Referee Coordinator (Jeff C):</p> <ul style="list-style-type: none"> - Need to know all the officials so they can be added to Arbitor. President Bruce to send referee list to Referee Coordinator Jeff. - Each child association can enter their own games into Arbitor, then Referee Coordinator Jeff can assign the officials. President Bruce to send Referee Coordinator Jeff the names and contacts of the child association referee coordinators. - Arbitor is paid by RMHA, the child associations then pay RMHA. - Referee Coordinator Jeff to send invoices monthly to Treasurer Hubert so officials can be paid.
5.9	CAHL Director (Jeff Fleischer): N/A
5.10	CAHL Governor (Andrea): N/A
5.12	Communications Coordinator (Robbi): N/A
5.13	<p>Manager Coordinator; Special Events Coordinator (Bobbie): 3 on 3 Tournament Update:</p> <ul style="list-style-type: none"> - Jersey order: Total cost \$5755.05. Deposit of \$2877.52 paid Aug 8, 2024, balance of \$2877.53 due Aug 28, 2024. - U18 only has 2 teams. Both teams have been notified. Give option of a best of 3 series. <p>AGLC License update: AGLC needed the following items in order to issue a license: In progress</p> <ul style="list-style-type: none"> - Copy of meeting minutes authorizing the application – Sent by President Bruce - Copy of Incorporated Certificate – Sent by President Bruce - Copy of groups operating bylaws – Sent by President Bruce - List of elected executives including addresses and phone numbers - Sent by President Bruce - Membership list including addresses and telephone numbers - Copy of last 12 months of financial statements - Budget for current year or proposed budget for upcoming fiscal year
5.15	<p>Motion to accept reports:</p> <ul style="list-style-type: none"> - Vice President Spady moved to accept the reports as presented. Carried.
6	Old Business
6.1	<p>Appointment of Committee Positions:</p> <ul style="list-style-type: none"> - Second CAHL Governor: Pending

6.2	<p>Review Policy B: Hockey Operations</p> <ul style="list-style-type: none"> - Policy draft was presented to and reviewed by the board. - Amended Player Development Coordinator to Evaluation Committee throughout document. - Review of section 2 through 6 is ongoing.
6.3	<p>Review Policy D: Duties of Officers</p> <ul style="list-style-type: none"> - Policy draft was presented to and reviewed by the board. - Review is ongoing.
6.4	<p>Banner placements – 3 banners coming from hockey AB that need to be hung in each arena.</p> <ul style="list-style-type: none"> - Jeff Fleischer has the CAHL banners that were won in the 2023/24 season. <p>Update:</p> <ul style="list-style-type: none"> - No update
6.5	<p>Tournament Coordinator:</p> <ul style="list-style-type: none"> - Email was to be sent to membership looking for a volunteer winter tournament coordinator for each division. - Tournament coordinators would work closely with Special Events coordinator to plan the Christmas Break Tournaments. <p>Update:</p> <ul style="list-style-type: none"> - Brandi Hamilton appointed as tournament coordinator for U13 in Crossfield. - Need to send another email looking for U15 (Didsbury) and U18 (Carstairs) coordinator. - Entry for home teams is free. There will be no extra cash given to teams this year.
6.6	<p>Community Grant applications: Presented by President Bruce: There are several grants that can be applied for</p> <ul style="list-style-type: none"> - Crossfield community grant - UFA grant. President Bruce to send UFA grant info to all three towns asking for potential clock upgrades or other upgrades. <p>Update:</p> <ul style="list-style-type: none"> - No update
7	New Business
7.1	N/A
8	Next Steps
9	Date of Next Meeting: Sept 18, 2024, 7:00 pm location TBD
10	Adjournment: Meeting was adjourned on August 21, 2024 at 21:17 hrs